



Town of Pine Island
36722 Brumlow Rd
Hempstead TX 77445-9166
Pine.island.tx@gmail.com

Town of Pine Island Regular Council Meeting Agenda

Tuesday, January 7, 2025 – 7:00 P.M.

Notice is hereby given that the Town Council of the Town of Pine Island, Texas will meet for a Regular Called Meeting on Tuesday, January 7, 2025 at 7:00pm. The Meeting will be held at the Town of Pine Island City Hall located at 36722 Brumlow Rd. Said meeting will be for the purpose of transacting regular business of the Town of Pine Island, Texas.

The Town Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Any formal action, if any, will be taken in open session.

This agenda has been reviewed and approved by the Town's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

1. Call Meeting to order at 7:00pm
2. Public Comment (limited to three minutes)
3. Discussion and possible action to approve Minutes and Financial Statements from December meeting(s)
4. Consent Agenda (any item may be taken off the consent agenda and placed onto regular agenda upon request of one or more member of the governing body):
 - a) Approve invoice(s) for Sheri Ordner and Administrative Expense(s);
 - b) Approve invoice(s) for San Bernard for City Hall and security light;
 - c) Approve payment(s) to Waller County for OSSF Agreement;
 - d) Approve invoice(s) for Melchor Lawn Service;
 - e) Approve invoice(s) for Four X Landscaping maintenance;
 - f) Approve invoice(s) for Burchfield's monthly septic service;
 - g) Approve invoice(s) for Brian McDougal/McDougal Associates;
 - h) Approve payment(s) to Sandra Ortuno for monthly City Hall cleaning;
 - i) Approve invoice(s) for AT&T Cell service for City Hall;
 - j) Approve invoice(s) for Rise Broadband internet for City Hall;
 - k) Approve invoice(s) for Capital One Credit Card for city hall purchases;
 - l) Approve invoice(s) for Western Rock;
 - m) Approve invoice(s) for Austin County Farmers Mutual Fire Insurance for City Hall.
5. City Secretary report
6. City Manager report
7. New Business:
 - a) Discuss and consider action to approve tree trimming in the Rights-of-Way. – requested by Commissioner Gilchrist.



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- b) Discuss and consider action to accept the resignation of Billy Gilchrist, Commissioner #1, at large, for Place 1.
- c) Discuss and consider action to authorize a resolution to appoint a replacement for Commissioner #1, at large position, to fill the remainder of the term of Billy Gilchrist.
- d) Administer Oath of Office to appointed replacement for Commissioner #1 at large position.
- e) Discuss and consider action on the the construction of an RV parking pad located at 37692 Meadowview Dr., requesting two RV pads on their property. Owner: Mr. & Mrs. Castro.
- f) Discuss and consider action on the adoption of an ordinance prohibiting RV parks or RV sites in the City, tabled at the December City Council meeting.
- g) Discuss and consider action on an ordinance to close streets during special events, tabled at the December meeting.
- h) Discuss and consider action to authorize of Mayor and Commissioner Bonds in the amount of \$3,000.00 each from Western Surety Company as required by Tx. Loc. Govt. Code 24.024.
- i) Discuss a legal opinion on developments that include mini and or tiny houses in the Town of Pine Island, as requested by Commissioner Brownshadel.
- j) Discuss and consider bids to construct an Americans with Disabilities (ADA) approved parking pad and sidewalk, installed on the South side of City Hall, tabled at the December City Council meeting and possible action to authorize construction agreement.
- k) Discuss and consider action authorizing a one-year contract with Univista to provide information technology (IT) support for \$500.00 per month.
- l) Discuss Zoning and Town growth requested by Kelly Philpot, tabled at November and December City Council meeting(s).
- m) Discuss and consider possible action on property located at 22123 FM 359 to expand the RV Park to 50 RV spaces. Representative: Habib Othman with Bullseye Engineering
- n) Discuss and consider action on construction of a carport on property located at 19211 Frey Rd. Owner: Mr. Spell.
- o) Discuss and consider action on construction of a double-wide mobile home located at 1012 Jacob Mills Ln. Owner: Mr. Alvarado.
- p) Discuss and consider action on construction of a greenhouse and other accessory structures located at 468447 Old Houston Hwy. Owner: Mr. Valappil.
- q) Discuss and consider action on construction of a metal building located at 19023 Frey Rd. Owner: Brad and Lisa Bodway.

- 8. Discuss items to be placed on future agenda for discussion and possible action.
- 9. Adjournment

POSTING CERTIFICATION

I certify that the above agenda was posted at City Hall on the **4th of January, 2025 by 6:00PM**

Sheri Ordner, Town Secretary