

**ORDINANCE 2025-02-04**

**AN ORDINANCE CALLING AND ORDERING A GENERAL ELECTION TO BE HELD ON MAY 3, 2025 FOR THE PURPOSE OF ELECTING A MAYOR AND ONE (1) COUNCILMEMBER TO SERVE FOR A TERM OF TWO (2) YEARS, DESIGNATING THE POLLING PLACE AND APPOINTING ELECTION OFFICIALS; PROVIDING FOR ELECTION SERVICES CONTRACT AND JOINT ELECTION AGREEMENT; PROVIDING THE FORM OF THE BALLOT; DIRECTING THE GIVING OF NOTICE; AND CONTAINING OTHER PROVISIONS RELATING TO THE GENERAL ELECTION.**

WHEREAS, the City Council of the Town of Pine Island (“CITY”) has the authority to call a General Election on May 3, 2025 to elect a Mayor and one city Councilmember to serve in at-large place positions, each term consisting of two years; and,

WHEREAS, the City Council also has the authority pursuant to Chapter 271, Texas Election Code, to enter into joint election agreements with the other political subdivisions also holding a general election and/or special election on the same date; and,

WHEREAS, the City Council also has the authority pursuant to Chapter 31, Texas Election Code, to enter into a contract for election services with the County of Waller, Texas.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF PINE ISLAND, TEXAS:**

**Section 1. General Election Ordered.** A general municipal election is hereby ordered to be held on the 3<sup>rd</sup> day of May, 2025 for the purpose of electing a Mayor and one (1) councilmember to at-large two (2) year terms each by the qualified voters of the Town of Pine Island to be conducted as prescribed herein.

**Section 2. Notice of Election.** Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Texas Election Code* in all respects. The ballots for the election shall comply with the *Texas Election Code* and be in the form provided by the City to the Waller County Elections Administration for use on the voting devices and ballots used by Waller County.

**Section 3. Filing Period.** Candidates may file their application beginning at 8:00 am, Wednesday, January 15, 2025 and no later than 5:00 pm, Friday, February 14, 2025 with the City Secretary, Town of Pine Island City Hall, 36722 Brumlow Rd, Pine Island Texas, on any weekday that is not a City holiday, from 10:00 am to 4:00 pm. All applications shall be on a form as prescribed by the *Texas Election Code*.

**Section 4. Ballot Drawing.** The order in which the names of the candidates are to be printed on the ballot for such General Election shall be determined by a drawing to be conducted by the City Secretary.

**Section 5. Voting Precincts.** The election precincts for the election shall be the election precincts established by Waller County, provided that each shall contain and include geographic area that is within the City. The polling place for each such election precinct shall be the polling place established by Waller County for such election precincts in Waller County and voting by residents of the City. The polls shall remain open on the day of the election from 7:00 am to 7:00 pm. The returns for precincts in Waller County will be provided by precinct and the Waller County Elections Administrator shall tabulate and provide the election returns for the election.

Election Precinct 104

Election Day Polling Place: Waller County Fairgrounds  
21988 FM359  
Hempstead TX 77445

**Section 6. Election Judges, Alternates and Clerks.** The presiding judges, alternate presiding judges, and clerks for the election shall be selected and appointed by Waller County and its appointees in compliance with the requirements of state law, and such judges and clerks so selected by Waller County and its appointees are hereby designated and appointed by the City Council as the election officers, judges and clerks, respectively, for the holding of said general election. The presiding judges, alternate presiding judges, and clerks shall perform the functions and duties of their respective and alternate election judges that are appointed by Waller County for the election.,

**Section 7. Early Voting.** Early Voting, both by personal appearance and by mail, will be conducted by the Waller County Elections Administrator who is designated and appointed as the Early voting Clerk, in accordance with the *Texas Election Code*. Early voting by personal appearance shall be conducted at the times, places and locations authorized by state law and the Waller County Elections Administrator (Exhibit A). Early voting shall commence on April 21, 2025 and continue through April 29, 2025. Early voting extending hours shall be held as established by the Waller County Elections Administrator.

**Section 8. Ballot by Mail.** Applications for ballot by mail can be requested from the Elections Administrator and shall be mailed to and received by Christy A. Eason, Waller County Elections Administrator, 816 Wilkins St., Hempstead TX 77445 no later than April 22, 2025.

**Section 9. Conduct of Election** The election shall be held and conducted by the Waller County Elections Administrator in compliance with state law and the Election Agreement. Qualified resident voters of the City shall be eligible to vote at the election. Votes shall be tabulated at the central counting station designated by the Waller County Elections Administrator in the contractual agreement.

**Section 10. Canvassing of Returns: Declaring Results.** Returns of said election shall be made known as soon as possible after the closing of the polls and as contractually agreed. The Election Officer shall make a written return of the Election results to the City Council in accordance with the *Texas Election Code*. The Council shall canvass the returns and declare the

results of the Election. The candidate receiving a majority of votes for such position to be filled at such General Election shall be declared elected.

**Section 11. Effective Date.** This Ordinance is effective immediately upon its passage and approval.

**PASSED, AND APPROVED** this 4<sup>th</sup> day of February, 2025.

  
Steve Nagy, Mayor

ATTEST:

  
Sheri Ordner  
City Secretary

APPROVED AS TO FORM:

  
Josh Brockman-Weber, City Attorney

## Exhibit A

### May 3, 2025, EARLY VOTING

*El 3 de mayo de 2025, Votación Adelante*

#### Local Elections

*ELECCIONES LOCALES*

**Waller County, Texas**

*Condado de Waller, Texas*

### Early Voting Locations and Hours

*Sitios y Horarios de Votación Adelante*

<b>Polling Place</b> <i>Sitio de Votación</i>		<b>Address</b> <i>Domicilio</i>			<b>City</b> <i>Ciudad</i>	
Waller County Road and Bridge Annex		775 Hwy290			Hempstead, TX	
Waller County Community Center		21274 FM 1098			Prairie View, TX	
Waller Civic Center		3007 Waller Street			Waller, TX	
Brookshire Convention Center		4027 5 <sup>th</sup> Street			Brookshire, TX	
Sunday <i>Domingo</i>	Monday <i>Lunes</i>	Tuesday <i>Martes</i>	Wednesday <i>Miércoles</i>	Thursday <i>Jueves</i>	Friday <i>Viernes</i>	Saturday <i>Sábado</i>
	<b>April 21</b> <b>HOLIDAY!</b> <b>No voting!</b>	<b>April 22</b> <i>el 22 de abril.</i>  <b>8am-5pm</b>	<b>April 23</b> <i>el 23 de abril.</i>  <b>8am-5pm</b>	<b>April 24</b> <i>el 24 de abril.</i>  <b>7am-7pm</b>	<b>April 25</b> <i>el 25 de abril.</i>  <b>8am-5pm</b>	
	<b>April 28</b> <i>el 28 de abril.</i>  <b>7am-7pm</b>	<b>April 29</b> <i>el 29 de abril.</i>  <b>8am-5pm</b>				<b>SAT. MAY 3</b>  <b>ELECTION DAY</b> <b>7am-7pm</b>