



Town of Pine Island  
36722 Brumlow Rd  
Hempstead TX 77445-9166  
[Pine.island.tx@gmail.com](mailto:Pine.island.tx@gmail.com)

## Town of Pine Island Regular Council Meeting Agenda

**Tuesday, April 1, 2025 – 7:00 P.M.**

Notice is hereby given that the Town Council of the Town of Pine Island, Texas, will meet for a Regular Called Meeting on Tuesday, April 1, 2025, at 7:00 pm. The Meeting will be held at the Town of Pine Island City Hall located at 36722 Brumlow Rd. Said meeting will be for the purpose of transacting regular business of the Town of Pine Island, Texas.

The Town Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Any formal action, if any, will be taken in open session.

This agenda has been reviewed and approved by the Town's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

1. Call Meeting to order at 7:00 pm.
2. **Items of Community Interest.** Pursuant to Texas Government Code Sec. 551.0415, a member of the Town Council or Town staff may make an announcement about items of community interest during a meeting of the governing body without having given notice of the subject of the announcement, including: expressions of thanks, congratulations, or condolence; or information regarding holiday schedules; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision.
3. **Public Comment.** The Town Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters raised during public comment. The Council may only provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to three (3) minutes each.
4. Discussion and consider action to approve Minutes and Financial Statements from March meeting.
5. **Consent Agenda.** All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired by any Council Member on any item, that item will be removed from the consent agenda and will be considered separately as part of the regular agenda:
  - a) Approve invoice(s) for Sheri Ordner and Administrative Expense(s);
  - b) Approve invoice(s) for San Bernard for City Hall and security light;
  - c) Approve payment(s) to Waller County for OSSF Agreement;
  - d) Approve invoice(s) for Melchor Lawn Service;
  - e) Approve invoice(s) for Four X Landscaping maintenance;



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- f) Approve invoice(s) for Burchfield's monthly septic service;
- g) Approve invoice(s) for Brian McDougal/McDougal Associates;
- h) Approve payment(s) to Sandra Ortuno for monthly City Hall cleaning;
- i) Approve invoice(s) for AT&T Cell service for City Hall;
- j) Approve invoice(s) for Rise Broadband internet for City Hall;
- k) Approve invoice(s) for Capital One Credit Card for city hall purchases;
- l) Approve invoice(s) for Concrete Management Inc. for City Hall concrete parking pad;
- m) Approve invoice(s) for CNA surety for bond for Mayor and Commissioners;
- n) Approve payment(s) to Steve Nagy for flags for City Hall;
- o) Approve invoice(s) for Highpoint Tree Care Corp for tree removal;
- p) Approve invoice(s) for Univista;
- q) Approve invoice(s) for EZtexting;
- r) Approve invoice(s) for Messer Fort, Josh Brockman-Weber;
- s) Approve invoice(s) for Western Rock.

#### 6. City Secretary report

#### 7. City Manager's report

#### 8. **New Business:** Council will individually consider and possibly take action on any or all of the following items:

- a) Discuss and consider action on Univista project proposal 4882-Secured Network, implementation of a secured network infrastructure in the amount of \$3,711.67 for hardware and software, \$4,960.00 for labor and \$3,800 for cableing; Robert Echols.
- b) **Public Hearing** and discuss and consider action on Ordinance 2025-04-001, adopting minimum building standards and minimum building codes, giving the city the opportunity to take action on substandard structures in the city.
- c) Discuss and consider action on clearing brush and trees in city's right of way, especially on Porter Ln and Brumlow Rd.
- d) Discuss and consider action on Site Development Permit Application for 1012 Jacob Mill Ln. for the addition of a back deck on house; Oscar Alvarez.
- e) Discuss and consider action on renewing CD# 627619 and CD#627365 both at Bank of Brenham and will mature on 4/7/2025.
- f) Discuss and consider action adopting resolution to create position of Code Enforcement Official and Building Official for the Town.
- g) Discuss and consider action to appoint Town's Code Enforcement Official and Building Official.
- h) Discuss and consider action on moving City Council meeting to first Monday of each month in order for City Attorney Josh Brockman-Weber to attend.

#### 10. Discussion on items to be placed on future agenda for discussion and possible action.



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## 11. Adjournment

### **POSTING CERTIFICATION**

I certify that the above agenda was posted at City Hall on the **29<sup>th</sup> of March, 2025 by 6:00PM**

A handwritten signature in black ink that reads "Sheri Ordner". The signature is written in a cursive style and is positioned above a horizontal line.

Sheri Ordner, Town Secretary