



Town of Pine Island  
36722 Brumlow Rd  
Hempstead TX 77445-9166  
[Pine.island.tx@gmail.com](mailto:Pine.island.tx@gmail.com)

## Town of Pine Island Regular Council Meeting Agenda

**Tuesday, March 4, 2025 – 7:00 P.M.**

Notice is hereby given that the Town Council of the Town of Pine Island, Texas, will meet for a Regular Called Meeting on Tuesday, March 4, 2025, at 7:00 pm. The Meeting will be held at the Town of Pine Island City Hall located at 36722 Brumlow Rd. Said meeting will be for the purpose of transacting regular business of the Town of Pine Island, Texas.

The Town Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Any formal action, if any, will be taken in open session.

This agenda has been reviewed and approved by the Town's legal counsel, and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

1. Call Meeting to order at 7:00 pm.
2. **Items of Community Interest.** Pursuant to Texas Government Code Sec. 551.0415, a member of the Town Council or Town staff may make an announcement about items of community interest during a meeting of the governing body without having given notice of the subject of the announcement, including: expressions of thanks, congratulations, or condolence; or information regarding holiday schedules; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision.
3. **Public Comment.** The Town Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Public Comment period or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to or discuss matters raised during public comment. The Council may only provide factual information, refer the item to a staff member, or request the item be added to a future meeting agenda. Speakers shall limit their comments to three (3) minutes each.
4. Discussion and consider action to approve Minutes and Financial Statements from February meeting.
5. **Consent Agenda.** All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired by any Council Member on any item, that item will be removed from the consent agenda and will be considered separately as part of the regular agenda:
  - a) Approve invoice(s) for Sheri Ordner and Administrative Expense(s);
  - b) Approve invoice(s) for San Bernard for City Hall and security light;
  - c) Approve payment(s) to Waller County for OSSF Agreement;



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- d) Approve invoice(s) for Melchor Lawn Service;
- e) Approve invoice(s) for Four X Landscaping maintenance;
- f) Approve invoice(s) for Burchfield's monthly septic service;
- g) Approve invoice(s) for Brian McDougal/McDougal Associates;
- h) Approve payment(s) to Sandra Ortuno for monthly City Hall cleaning;
- i) Approve invoice(s) for AT&T Cell service for City Hall;
- j) Approve invoice(s) for Rise Broadband internet for City Hall;
- k) Approve invoice(s) for Capital One Credit Card for city hall purchases;
- l) Approve invoice(s) for Waller County Express for newspaper publications;
- m) Approve invoice(s) for Univista;
- n) Approve invoice(s) for Messer Fort, Josh Brockman-Weber;
- o) Approve invoice(s) for Western Rock.

#### 6. City Secretary report

#### 7. City Manager's report

#### 8. **New Business:** Council will individually consider and possibly take action on any or all of the following items:

- a) Discuss and consider action on making the Town of Pine Island the default location on electronic devices. Tabled at February meeting.
- b) Discuss and consider action on Ordinance 2025-03-04 Cancelling the General Election, May 3, 2025, for Mayor and Commissioner #1 at-large positions.
- c)
  - 1) Discuss and consider action on the Mass Gathering Permit application for the Texas Association of First Responders Wild game Cookoff and Rodeo to be held at Waller County Fairgrounds, April 11, 2025-April 12, 2025. – Applicant Jason Blackmon – Jason Blackmon
  - 2) Discuss and Consider action on the closure of Fairground Road April 11- April 13, 2025. For the Texas Association of First Responders Wild Game Cookoff and Rodeo. – Jason Blackmon
- d) Discuss and consider action on the permit application for installing solar panels at 21831 FM 359, Hempstead, TX 77445. – Owner, Timothy Perkins
- e) Discuss and consider action to approve the award to Meta Engineering for grant pre-application, application, and project implementation for the Town of Pine Island's 2025-2026 Texas Community Development Block Grant Program for Program funded and administered by the Texas Department of Agriculture.
- f) Discuss and consider action on contracting with a texting /Emergency texting provider to alert citizens of community information, events and mass notification.
- g) Discuss and consider action on a resolution of the City Council of Pine Island, Texas authorizing Pine Island representatives in matters pertaining to the city's participation in the Texas Community Development Block Grant Program.
- h) Discuss and consider action on renewal of CD# 7748 at Industry State Bank.

#### 9. **EXECUTIVE SESSION:** Council will recess its open meeting and convene in executive session pursuant to the following sections of the Texas Gov't Code Sec. 551 to deliberate the following:

- a. Gov't Code Sec. 551.071-Consultation with attorney and legal advice on the rights and obligations of the City regarding an agreement with CMAI Acquisitions for a cell tower to be placed on city property.



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**10. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION**

- a. Discuss and consider action on entering into an agreement with CMAI Acquisitions for a cell tower to be placed on city property at 36722 Brumlow Rd, Hempstead, TX 77445.

11. Discussion on items to be placed on future agenda for discussion and possible action.

12. Adjournment

**POSTING CERTIFICATION**

I certify that the above agenda was posted at City Hall on the **1<sup>st</sup> of March, 2025 by 6:00PM**

Sheri Ordner, Town Secretary